**CURRICLUM VITAE**

**Jenna Lutchman**

**\*\* LP#152 Piarco Village, Piarco \*\***

**\*\*669-3258 or 473-6657 \*\***

**\*\*** [jennalutch@hotmail.com](mailto:jennalutch@hotmail.com) **\*\***

***Date of Birth***: 18th. April,1987

***Nationality***: Trinidadian

***Martial Status***: Single

***Age:*** 30

***OBJECTIVES:***

An honest, hard working and energetic worker with an excellent interpersonal and team approach to work. A quick learner with strong communication skills, where your company’s mission, my goals and ability are complementary.

***EDUCATIONAL INSTITUTES***

**\* SECONDARY \***

***BISHOP ANSTEY HIGH SCHOOL EAST (2002-2004)***

***CUREPE JUNIOR SECONDARY SCHOOL(1999-2002)***

***AROUCA GOVERNMENT PRIMARY SCHOOL***

**\* TERTIARY \***

**SIXTH FORM POLYTECHNICAL INSTITUTE**

 A LEVELS UPPER AND LOWER SIX(2004-2006)

***QUALIFICATIONS***

* ***CARIBBEAN COMMUNICATION COUNSEL***

**MATHEMATICS. GRADE I**

**ENGLISH A GRADE I**

**ENGLISH B GRADE I**

**ECONOMICS C**

**PRINCIPLES OF ACCOUNTS GRADE II**

**INFORMATION TECHNOLOGY GRADE II**

**SPANISH GRADE IV**

* ***A LEVELS***

**GENERAL PAPER B**

**ECONOMICS III AND IV**

**BUSINESS STUDIES C**

**ACCOUNTS UNGRADED**

***EXPERIENCE***

SALES CLERK - MARAJ & SONS (SUMMER VACATION JOB 2005/2006)

PRESENTLY EMPLOYED- SWISSPORT LIMITED CUSTOMER SERVICE SUPERVISOR 10 Years FOR CARIBBEAN AIRLINES. (NOV 06-Present)

***INTERESTS***

**READING, MEETING PEOPLE, TRAVELLING, SWIMMING**

***REFERENCES***

**\* DR TENNISON SEIUNARINE \* LESTER PAUL**

**FAMILY PRACTITIONER COORDINATOR SWISSPORT**

**LIMITED**

**1-868-669-4720. 1-868-362-4721**

**\*RITU MARAJ**

**MARAJ & SONS JEWELLERS**

**1-868-669-3062**